

Kerrville ISD
133903

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC-R

SCREENING
PROCEDURES

For state-required screening procedures, see FFAA(LEGAL)

INJURY OR ILLNESS
AT SCHOOL

A student who is injured or becomes ill at school or a school activity will be evaluated, and the student's parents will be notified if appropriate. If the parent cannot be reached, the parent's instructions on the KISD Emergency Care Authorization Form will be followed if necessary.

MINOR FIRST AID

Minor first aid may be administered by the school nurse, if available, or by other appropriately trained persons.

ADMINISTERING
MEDICATION

Administration of medication to students will be strictly governed by FFAC(LEGAL), FFAC(LOCAL) and the following:

1. Only school administrators may assign to District employees the task of administering medication by any mode, including injectible medication, oral medication, inhalant, topical medication, or rectally administered medication. Only designated District employees may administer medication to students. School nurses may not delegate but will oversee administration of medication.
2. District employees designated to administer medication will be provided orientation, instruction, and supervised practice appropriate to the task. The nurse will explain to the principal or designated building administrator and to the student's teachers any adverse side effects of the medication and the recommended action to be taken.
3. Medication will be provided and brought to school by the parent of the student. Students may not possess prescription or non-prescription drugs or medications at school.
4. The principal or designee will appoint one responsible person, such as the school nurse, to supervise the storage and administration of medication and to maintain records of the administration of medication. Any District employee administering medication to a student must record each dose given. Records will include the parent's written request and the record of medicine administered.

ADMINISTERING
MEDICATION – CONT'D.

5. The principal will provide locked storage space where all medication may be maintained apart from office supplies and accessible only to authorized employees.
6. Each student's medication will have a label including the student's name, the name of the medication, directions concerning dosage, and the schedule for administration.
7. All continuing requests for the District to administer medication will be reviewed at the beginning of each school year. Renewed, written permission for treatment will be required from the parent.
8. Hypodermic injections may be administered by a registered nurse, if available. The student's parents will be instructed to furnish sterile, disposable syringes and needles. Used syringes and needles will be disposed of in accordance with rules of disposal of sharp instruments.
9. When the course of treatment is complete, or at the end of school year, parents will be asked to pick up unused medication. Unclaimed medication will be destroyed at the end of the school year.